



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS AIR FORCE MATERIEL COMMAND
WRIGHT-PATTERSON AIR FORCE BASE OHIO

MEMORANDUM FOR ALHQCTR/FM
ALINST/FM

JUN 23 2005

FROM: HQ AFMC/FM
4375 Chidlaw Road, Room N201
Wright-Patterson AFB OH 45433-5006

SUBJECT: Use of the Comprehensive Cost and Requirement System (CCaRS) within the Air Force Materiel Command (AFMC)

1. The Ronald W. Reagan National Defense Authorization Act (NDAA) for FY05 (P.L.108-375, 28 October 2004) had a major impact on the way AFMC is managing its Financial Management business system investments. This act established an outline of a Business Systems investment governance structure and raised business system investment reviews to the Deputy Secretary of Defense level. CCaRS has recently been reviewed at this level by the Acquisition Domain Portfolio Management (PfM) Community of Interest (COI) along with the Program Management and Oversight (PM&O) Integrated Process Team (IPT).
2. The Acquisition Domain has determined that CCaRS is compliant with the Business Enterprise Architecture, the Domain Architecture, and with known laws and regulations. Therefore, they have approved certification of the CCaRS investment for 2005 and named it as the preferred requirements management tool for the Air Force. Attached is the memo issued by Ms. Deidre A. Lee, Director, Defense Procurement and Acquisition Policy, Office of the Under Secretary of Defense, providing CCaRS system investment approval.
3. HQ AFMC/FM and HQ AFMC/XR endorse this certification process and agree all acquisition agencies within AFMC should use CCaRS as the preferred AFMC tool for requirements management. Resources used on any other system with similar functionality will be pulled.
4. The FM point of contact concerning portfolio management and NDAA issues is Mr. Mac McCutcheon, HQ AFMC/FMFS, Mac.McCutcheon@wpafb.af.mil, DSN 986-0876, (937) 656-0876.

REBECCA L. BEAMAN, Colonel, USAF
Deputy Director
Directorate of Capabilities Integration

PATRICIA J. ZARODKIEWICZ
Deputy Director, Financial
Management & Comptroller

Attachment:
USD (DPAP) memo, 10 May 05

cc:
SAF/AQXI

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ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE
3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

MAY 10 2005

DPAP, EB

MEMORANDUM FOR ASSISTANT SECRETARY OF THE AIR FORCE
(ACQUISITION)

SUBJECT: System Investment Approval for the Comprehensive Cost and Requirement System (CCaR)

In accordance with Section 332 of the Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005, the Acquisition Domain Portfolio Management (PfM) Community of Interest (COI) along with the Program Management and Oversight (PM&O) Integrated Process Team (IPT) reviewed CCaR for compliance with Acquisition Domain goals and objectives.

CCaR is an enterprise financial management tool designed to support a number of key facets of the acquisition process. CCaR collects detailed requirements from the project manager, coordinates the effort through an electronic workflow, and automatically determines fundability based on assigned priority and available budget authority. CCaR also supports execution of established budgets by providing the capability to generate funding documents and develop forecasts for both obligations and expenditures, as well as track commitments, obligations, and expenditures. Financial reconciliation and close-out processes are also supported and business management briefing charts can be automatically compiled showing data associated with the processes identified above. Most large programs in the Air Force use CCaR as many business reports can be generated to aid in analysis. It has become the preferred requirements management tool for the Air Force.

The Acquisition Domain determined that CCaR is sufficiently compliant with the Business Enterprise Architecture, the Domain architecture, and with known laws and regulations and therefore certification of investment in CCaR for 2005 is approved.



The action officer is Diane Morrison. She may be reached by e-mail at Diane.Morrison@osd.mil or by telephone at 703-614-3883.



Deidre A. Lee
Director, Defense Procurement
and Acquisition Policy



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